

The Kerala State Higher Education Council ^{Continued}y View State Lighter by Control (Council Continued) View State Lighter by Control (Council Council Counc



KERALA HIGHER EDUCATION COUNCIL SCHOLARSHIP PORTAL

Student User Manual

1. Student Registration

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		Student Registration
		Student Login
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Students need to visit <u>https://scholarship.kshec.kerala.gov.in</u> If you are a new user, click on the **Student Registration** link in the **Register/Login** menu on the homepage. You will be redirected to the **Student Onetime Registration Page**.

Fill in the following details:

- Name
- Aadhaar Number
- Email
- Phone Number
- Date of Birth
- Password and Confirm Password

Registration Type	Select Registration Type \sim				
Name *	Enter Students Full Name				
Aadhaar Number *	Enter Students Adhaar Number				
Email *	Enter Students Email Address				
Mobile Number *	Enter Students Mobile Number				
Date of Birth *	dd/mm/yyyy				
Password * (Password Must contain at least one	Enter Password				
number, one uppercase letter, one lowercase letter, one special character (@, *, #), and be at least 8 characters long)					
Confirm Password *	Confirm Password				

Upon successful registration, you will receive an SMS confirmation on the registered phone number.

Note: The Phone Number, Email Address, and Aadhaar Number must be unique.

2. Student Login

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	Official Login

Newly registered users can log in by clicking the **Student Login** menu under the **Register/Login** menu on the homepage.

• Stud	lent Login
Email *	
Password *	
6ZBMD	Enter captcha
	LOGIN

Students should log in using the registered email ID and password set during registration. Upon successful login, students will be redirected to the **Student Homepage**.

3. Student Dashboard Menu



On the left side of the **Student Homepage**, the following menu options will be available:

- 1. **Home**
- 2. Profile
- 3. Add Qualification
- 4. Apply for Scholarship
- 5. Submitted Application
- 6. Logout

4. Completing Student Profile

First-time users must complete their profile by clicking the **Profile** menu. The profile section includes:

STU	DENT PROFILE		
1	BASIC PROFILE View the basic profile info	BASIC PROFILE	
2	FAMILY DETAILS View family details	Student Name	Adhaar Number
3	PERMANENT ADDRESS View Permanent Address Details	E-Mail ID	2495 Phone Number
4	PRESENT ADDRESS	amail ann	
	View Present Address Details	gmail.com	334
5	View Present Address Details BANK DETAILS	Date of Birth	Gender
5	View Present Address Details BANK DETAILS Provide bank account details	Date of Birth	Gender V

- Basic Profile
- Family Details
- Permanent & Present Address
- Bank Details
- Institution Details

5. Adding Qualification Details

								Add Qu	ualification
#	Qualification Type	University/Board	Register Number	Total Marks	Secured Marks	Percentage	Year of Passing	Certificate of Marklist	Remove Data
1	Class X	BOARD OF PUBLIC EXAMINATIONS KERALA STATE (SSLC)	123456	1000	825	82.50	2020 - 2021	0	
2	Class XII	HIGHER SECONDARY EDUCATION	67567567	600	560	93.33	2023 - 2024	0	Î

Click on the **Add Qualification** menu and enter the qualification details. Upload the necessary certificates in **PDF format (size less than 200KB).**

6. Applying for a Scholarship

After completing the **Profile** and **Qualification** sections, students can submit the scholarship application.

Steps:

1. Click on the Apply for Scholarship menu.

Apply For Scholarship

Type in to	Search						Show	10	~
# ↑↓	Scheme Name	¢↓	Last Date	$\uparrow \downarrow$	Instructions	¢↓	Actio	ns	$\uparrow\downarrow$
1	Higher Education S	cholarship	05-12-2024 11:00 AM		View Instructions		Ар	oly	

2. You will be redirected to the **Application Form**.

Apply For Scholarship	
	PERSONAL DETAILS
Full Name	HA
Phone Number	88
Date of Birth	08 / 08 / 2000
Gender	Male
Name of Father/Mother/Guardian	T

3. Fill in the required details (some fields will be pre-filled based on the profile data).

Note: If any updates are required, students must update their profile before submitting the application.

4. An Application Preview will be displayed.

Attested Copy of Bank Passbook		View Attachment
	Edit Application	Final Submit

- 5. If all details are correct, click the **Final Submit** button to forward the application to the college.
- 6. Students can generate a printout of the application.

7. Viewing Submitted Applications

Type in to	Search							Sh	iow 10	
# ↑↓	Registration ID	↑↓	Scheme Name	↑↓	Date of Submission	$\uparrow \downarrow$	View	↑↓	Print	
1	010012345621		Higher Education Scholarship		2025-02-15 01:11:47		0		₿	

Submitted applications can be viewed under the **Submitted Application** menu.